

# ADOPT-A-STOP

## PROGRAM GUIDELINES

Adopt-A-Stop is a litter reduction and prevention program from the Fort Worth Transportation Authority (FWTA). The purpose of the program is to attract public involvement from residential and community organizations, businesses, schools and individuals to maintain a litter-free environment at bus stops and to ensure that riders have an enjoyable experience.

### Responsibilities of the Adopting Organization

By adopting a bus stop, an organization commits to remove the trash from their designated adoption area as well as preserving the stop's aesthetic condition. Adopt-A-Stop partners agree to inform FWTA if the bus stop sign is knocked down or if the sign has graffiti on it. Graffiti cleaning is the sole responsibility of FWTA; participants are asked not to clean graffiti by themselves. Participants also agree to report vandalism and/or disturbances at adopted bus stop site to FWTA. Organizations agree to clean the adopted bus stop a minimum of once a week or as needed to maintain cleanliness.

### How to Get started

Call customer service at 817-215-8600 or download the Adopt-A-Stop application form on [www.FWTA.org](http://www.FWTA.org). Complete the form, and return it to FWTA. Then, we will provide your organization's contact person with a startup care package that contains two safety vests, five trash bags and two pairs of gloves.

### Safety Considerations for Volunteers

All participants need to sign an agreement that the adopting organization or individual will hold FWTA harmless from any liability or claims for property damages and personal injury or loss, arising from participating in this program. The organization or individual adopting a bus stop should alert FWTA about unsafe or suspicious activity.

### BENEFITS FOR ADOPTING A BUS STOP

- **After one month**, you will receive a sign at the stop with your name or your organization's name recognizing the volunteer work at the bus stop and recognition on FWTA's social media.
- **After twelve months**, you will receive a signed adoption certificate and recognition on FWTA's social media.

#### FOR ADDITIONAL INFORMATION,

contact Sandip Sen at 817-215-8713 or [Sandip.Sen@FWTA.org](mailto:Sandip.Sen@FWTA.org)

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## PROGRAM AGREEMENT

NAME OF ADOPTING REPRESENTATIVE OR ORGANIZATION: \_\_\_\_\_

ADDRESS/CITY/ZIP: \_\_\_\_\_

NAME OF PRIMARY CONTACT PERSON: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

LOCATION OF BUS STOP YOU WOULD LIKE TO ADOPT: \_\_\_\_\_

PLEASE INDICATE THE DIRECTION OF THE BUS STOP:  Northbound  Southbound  Eastbound  Westbound

By this agreement, \_\_\_\_\_ (Adopting Representative or Organization), and all of its authorized participants, agree to abide by the attached program guidelines set forth by FWTa for the Adopt-A-Stop program. The applicant will not hold FWTa responsible for any injuries, damages or loss that occurs as a result of participation in the program. The applicant agrees to participate in the program for at least one year from the date the application is approved.

\_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE DATE

\_\_\_\_\_  
PRINT NAME OF REPRESENTATIVE OR ORGANIZATION

**RETURN APPLICATION TO** | **FWTA | ATTN: Sandip Sen | Adopt-A-Stop Program**  
801 Cherry St, Suite 850, Fort Worth, TX 76102 or by email at [Sendip.Sen@FWTA.org](mailto:Sendip.Sen@FWTA.org) or fax 817-215-7545

**OFFICE  
USE  
ONLY**

DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_